

Volunteer Application

Application Date: _____

Section 1: Contact Information

Name of Applicant: _____

Home Phone: _____ Cell Phone: _____

Mailing Address: _____

Email Address: _____

Emergency Contact Information: Name: _____

Phone: _____ Address: _____

How did you hear about us? _____

Section 2: Volunteer Availability

What day(s) do you prefer?

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

What shift(s) do you prefer?

- Evening (6:30 pm – 10:00 pm)
- Overnight (10:00 pm – 6:00 am)
- Morning (6:00 am – 9:00 am)

Which side do you prefer?

- Men's
- Women's
- Either

How often would you like to volunteer?

- Weekly
- Every other week
- Once a month

Are you a college student?

Yes

No

If yes, are you able to work during breaks?

Yes

No

Section 3: Volunteer Credentials

Please check any box that pertains to your experience:

- Certified CPR
- Certified First Aid
- Certified in Child Abuse/Neglect Training
- I have had a BCI/FBI completed in the past 5 years (provide documentation).
- I have worked at a homeless shelter in the past
- I have been homeless in the past
- Other credentials or certifications you would like us to know about:

Section 4: References (Please list 2 references including address, phone number and an email address if possible.)

Reference 1	Reference 2
Name _____	Name _____
Address _____	Address _____
Phone _____	Phone _____
Email _____	Email _____

Section 5: Agreement

- I understand that I am required to have a background check completed (see below).*
- I am not a sexual offender.*
- I do not have a past felony record.*
- I do not have an outstanding warrant*
- I understand the rules and responsibilities and will abide by them.*

Printed name: _____

Signature: _____

Date: _____

Contact Information:

Ann Marie Wiley: wssheltercoordinator@gmail.com or 740-392-9277.

Background Check Instructions:

Fingerprinting and background checks are required for volunteers and can be obtained from the Knox County Education Service Center 308 Martinsburg Rd. (393-6767), as well as the Knox County Sheriff's Department or the Department of Motor Vehicles. If you have lived in Ohio for 5 years or more you only need the BCI check. If you have lived in Ohio for less than 5 years, you will need the FBI check as well. If you need financial assistance with the background check, please contact the Director at 740-392-9277.

Please forward the Background Check to one of the following:

- Mail: Winter Sanctuary, P.O. Box 421, Mt. Vernon, Ohio 43050.
- Email: wntrsanctuary@gmail.com

If you have had a Background Check in the last 5 years, please contact the agency that holds that record and have them mail or email as above.